



UNIVERSITY OF CAMBRIDGE

Faculty of Music

Disability Policy

The Faculty of Music is committed to the principles of the Equality Act 2010¹ for all students and staff and to making all reasonable provision for Music students with disabilities so that they can participate in the courses offered by the Faculty of Music without disadvantage.

Section 20 of the Act² imposes a duty on Higher Education Institutions to make 'reasonable adjustments' for students in relation to teaching and assessment measures, access to lecture theatres and teaching rooms and auxiliary aids (for example hearing loops, information in accessible formats or the provision of Non-Medical Assistance (NMA) support)

The Music Faculty works closely with the Disability Resource Centre concerning provision for students with disabilities. Information about the services provided by this office can be found at:

<http://www.cam.ac.uk/cambuniv/disability/students>

For undergraduates, the Faculty recognises the primary responsibility of the College Tutor or Director of Studies to coordinate the student's studies, alerting the Faculty and individual teachers to any difficulties or problems as necessary. However, the Faculty also recognises its duty to aid the Director of Studies in this area, and to facilitate the coordination of provision by different bodies within the University. For postgraduates, the Faculty recognises the primary responsibility of the Supervisor and Graduate Advisor, appointed by the Degree Committee, to coordinate the student's studies.

With these responsibilities in mind, and taking account of the recommendations of the University Disability Adviser, the Faculty Board of Music has agreed that, at the Departmental Meetings, which take place in Michaelmas and Easter Terms and are attended by University Teaching Officers and Directors of Studies, disability issues will be discussed and recommendations will be made to the Faculty Board as necessary.

¹ The Equality Act 2010 replaced the Disability Discrimination Act (DDA, 1995, amended 2001, 2005). The Special Educational Needs and Disability Act (SENDA, 2001) introduced the concept of 'reasonable adjustments' to the provision of higher education. The 2005 revision to the DDA placed a 'positive statutory duty' on public bodies (including the University) to have due regard to the need to promote equality of opportunity between disabled and other persons and to avoid disability-related discrimination (among other obligations). All these provisions have been incorporated into the Equality Act.

² <http://www.legislation.gov.uk/ukpga/2010/15/section/20>

Disability Contact

The Faculty Liaison Officer for disability issues is the Chairman of Faculty Board who can be contacted via the Faculty Manager (administrator@mus.cam.ac.uk).

Premises

Although the University Music School is a very accessible department, the Faculty is committed to undertaking regular reviews of the accessibility of its premises and is committed to working towards improving the facilities and resources at the Music Faculty for disabled students.

Detailed information about the Music Faculty is also accessible via the Disability Resource Centre website:

<http://www.disability.admin.cam.ac.uk/access-around-university/access-departments-faculties-research-centres-and-institutes/faculty-music#overlay-context=access-around-university/access-departments-faculties-research-centres-and-institutes>

Teaching

The Faculty aims to ensure that efficient mechanisms of communication exist between the Colleges, the Faculty and the Disability Resource Centre so that the needs of individual students are established and that there is a coordinated approach towards meeting the students' needs. The Faculty will ensure that University Teaching Officers, Directors of Studies and Supervisors are made fully aware of the ways in which lectures, classes and tutorials can be made more accessible for students with disabilities. The Faculty recommends that all teachers follow the University guidelines for handouts concerning font sizes and styles, coloured paper etc.

Assessment

It is the responsibility of the Director of Studies, University Teaching Officers and the Student Registry to ensure that information on the needs of individual students in terms of examinations is passed on to examiners. The Faculty aims to work with the Student Registry, the Disability Resource Centre, the Colleges and the Proctors to ensure that all reasonable measures are taken, and appropriate arrangements made, to aid fair assessment of students with disabilities.

Admissions and new students

Admissions are dealt with by the Colleges, but, as far as it is able, the Faculty will aim to ensure that admission procedures do not discriminate against students with disabilities, recognising that the Faculty has specific responsibilities for graduate students. Once alerted to the number and nature of disabled students being admitted to the Faculty, the Faculty will do all it can to facilitate the coordination of provision by different bodies within the University.

Monitoring

The Faculty will undertake to review its disability provision on an annual basis and, if appropriate, provide a report to the Departmental Meeting each

Michaelmas Term. Overall responsibility for monitoring support for students with a disability rests with the Joint Committee on Disability.