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| Faculty of Music | **APPLICATION FOR FUNDING**  **2024-25** |

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| **Name** |  | **College** |  |

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| **Status** | Staff (Faculty UTO) |  |  |  | Staff (Faculty Research) |  |
| Student (MMus) |  | Student (MPhil) |  | Student (PhD) |  |

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| **Purpose of Funding** | Conference |  |  | Fieldwork |  |
| Other |  |  | | |

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| Project/Activity Description  *Please give details of what the funding is required for. If you are attending a conference, please indicate whether you are presenting a paper or chairing a session.* |
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| Estimated Expenditure  *please additional rows as required* | |
| Item Description | **£** |
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| TOTAL PROJECT/ACTIVITY COST |  |

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| --- | --- | --- | --- |
| Estimated Income/Funding Available  *It is expected that all possible sources of funding (including College and other external sources of funds) will be explored before or alongside this application. Please note that retrospective applications will not normally be considered* | | | |
| Income/Funding Description | **Confirmed** | ***Applied For*** | **£** |
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| AMOUNT REQUESTED FROM THE FACULTY | | |  |

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| Please detail any other funding awarded by the Faculty in the last year |
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| Additional information in support of your application *Graduate Students should also provide a short statement of support from their supervisor under separate cover. Email is acceptable.* |
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Signed Date

Please return this form along with any supporting information to [facultymanager@mus.cam.ac.uk](mailto:facultymanager@mus.cam.ac.uk). If you have any queries, please contact the Faculty Manager using this email address.

Applications will be reviewed by the Faculty of Music Standing Committee which meets throughout the year. *Please note that applications received after the end of Easter Term will take some time to process.*

**PLEASE NOTE THAT IF AN APPLICATION IS APPROVED, CLAIMS MUST BE MADE BY 31 AUGUST 2025.**

**FUNDS FOR GRADUATE STUDENT TRAVEL AND MATERIALS FOR RESEARCH PURPOSES**

**Eligibility: Graduate Students in the Faculty of Music**

Applications are considered follows:

1. Applications must be supported by a short statement from your Supervisor sent directly to [facultymanager@mus.cam.ac.uk](mailto:facultymanager@mus.cam.ac.uk).
2. The Faculty’s Standing Committee will consider applications for financial support of conferences, research trips and materials.
3. Awards will normally be capped at a maximum of £500 per student each year.
4. Standing Committee will not normally consider more than one application per year from each student.
5. Applications are to be made using the attached form and sent to the Faculty Manager ([facultymanager@mus.cam.ac.uk](mailto:facultymanager@mus.cam.ac.uk))
6. Standing Committee will consider the likely demands on the fund when considering applications throughout the year. *NB – Applications received after the end of Easter Term will take some time to process*
7. In addition to available resources, Standing Committee will take into consideration:

* the value of the trip to the student’s studies
* other sources of funding that have been applied for;
* the ability of an individual’s college to provide support;
* previous funding awarded

**FUNDS FOR STAFF TRAVEL AND MATERIALS FOR RESEARCH PURPOSES**

**Eligibility: Academic and Research Staff employed by the Faculty of Music**

Applications are considered follows:

1. The Faculty’s Standing Committee will consider applications for financial support of conferences, research trips and materials.
2. Awards will normally be capped at a maximum of £750 per staff member each year.
3. Standing Committee will not normally consider more than one application per year from each member of staff.
4. Applications are to be made using the attached form and sent to the Faculty Manager ([facultymanager@mus.cam.ac.uk](mailto:facultymanager@mus.cam.ac.uk))
5. Standing Committee will consider the likely demands on the fund when considering applications throughout the year. *NB – Applications received after the end of Easter Term will take some time to process*
6. In addition to available resources, Standing Committee will take into consideration:

* other sources of funding that have been applied for;
* the ability of an individual’s college to provide support;
* previous funding awarded
* if funding is applied for in respect of a conference, whether or not the applicant is presenting a paper or chairing a session